Patron:

His Excellency The Rev. Dr. Davis McCaughey A.C. Governor of Victoria

BOARD OF MANAGEMENT

Chairman:

Vice Chairman:

(Policy, Projects & Professional Services)

Vice Chairman:

(Promotional Services)

Honorary Treasurer: Honorary Secretary:

Elected Members:

Solicitors:

Auditors: Bankers:

STAFF

Director:

Social Worker: (Part Time) Public Relations & Community Education

Officer Research & Community Education Officer

Administrative Assistant

Receptionist/Secretary:

Accounts Officer: Accounting Consultant: Honorary Financial & Investment Advisor: Volunteers:

Rev. R. Cleary B. Econ., B. S. W., Dip Ed.

Mrs J. McKee SRN

Mr P. Wilson FAII Mr B. Walker ABIA

Mr E. Hart

Mr A. Cochrane ACIP, LUA

Mr J. Crisp B.A., Dip Soc Stud.

Sr Margaret Goode SRN

Mrs P. Long MBBS

Miss S. Ramsay B.A., Dip Soc Stud.

K.T.C. Dip

Mr S. Vasey B.A., Grad. Dip. Geron.,

A.D.W.S.

Mrs M. Wilson B.A., Dip Soc Stud. Corrs, Pavey, Whiting and Byrne Duesburys - Chartered Accountants

ANZ Bank

ANZ Executors & Trustees Company

Mrs A. Jacques B.A., B.Comm., Dip Soc

Miss S. Ramsay B.A., Dip Soc Stud, K.T.C. Dip.

Mr J. Hart (To September 1989)

Ms K. Plaxton B.A. (Hons) (From

September 1989)

Miss L. Vecchio (To August 1989)

Ms K. Claridge (From September 1989) Miss C. Munoz (To August 1989)

Mrs M. Pinder (From September 1989)

Mrs B. Jackson (Part Time)

Mr E. Hart

Mr A. Cochrane ACIP, LUA, Bondmark

Investment Services

Mrs W. Collins

Mr J. Higham

Mrs F. Houghton

Miss J. Playfair

SUB-COMMITTEES

Policy, Projects and Professional Services

Mrs J. McKee (Chairman)

Rev. R. Cleary

Mrs J. Dunster

Sr. M. Goode

Miss S. Ramsay

Mr S. Vasey

Mrs M. Wilson

Mrs A. Jacques (Director)

Ms K. Plaxton (Staff)

Co-opted:

Ms P. Abrahams

Mr D. Green

Dr. H. Kendig

Mrs R. Krivanek

Promotional Services

Mr P. Wilson (Chairman)

Rev. R. Cleary

Mr A. Cochrane

Mr E. Hart

Mr B. Walker

Mrs A. Jacques (Director)

Finance and Management

Mr B. Walker (Chairman)

Rev. R. Cleary

Mr E. Hart

Mrs J. McKee

Mrs A. Jacques (Director)

Health Issues Task Force

Community Education Taskforce

Mr S. Vasey (Convenor)

Mrs P. Long (Convenor)

Miss S. Ramsay (Social Worker)
Mrs A. Jacques (Director)

Ms K. Plaxton (Staff)

Miss S. Ramsay

Mrs A. Jacques (Director)

Ms K. Plaxton

Ms I. Lovric (Social Work Student) Ms I. Lovric (Social Work Student) Mr P. O'Neal (Social Work Student) Mr P. O'Neal (Social Work Student)

North Eastern Metropolitan RCOTA

Chairperson - Ms P. Abrahams

Ms R. Krivanek - Administrative Officer

CHAIRMAN'S REPORT

It is with pleasure that I present on behalf of the Board of the Victorian Council on the Ageing, the 1989 Annual Report.

It is only a short time since I joined the Victorian Council and accepted the position of Chairman. During that short period however, I have become aware of the very important and significant role that the organisation plays on behalf of older people and service providers in the aged care field.

In many ways the issue for the 1980s was child care. It appears that the 1990s will see a greater emphasis on concern for the older members of our community. In this context the Victorian Council on the Ageing is in a unique position to act as catalyst, critic, mediator, debater, analyser, and advocate for all groups interested in and concerned with issues affecting older people. The Victorian Council on the Ageing continued to work closely with the Older Persons Planning Office which represents an indication of the Victorian Government's commitment to older people and VCOTA looks forward to an ongoing, positive and creative working partnership with the Office.

Elsewhere in this report is reference to the many and varied activities of the Council. I commend these activities to all our members and support and invite your contribution and participation. On behalf of the Board, I also express appreciation to the staff for their professionalism and commitment.

Increasing demands and new issues require more efficient and better decision making. The Board is currently re-defining its goals and objectives for the years ahead. A team effort involving Board, staff, consumers, service providers and supporters can only mean a more effective Victorian Council on the Ageing.

I look forward to the challenge of the 90s and the hope and promise it may bring for all Victorians but with particular concern for the older members of our community. I believe we are now in a strategic and significant position to contribute significantly to improve the living standards and lifestyles of older people.

Ray Cleary

OBITUARY

It was with regret that VCOTA heard of the death of Dame Ada Norris D.B.E., C.B.E., O.A.E., M.A., Dip. Ed. in 1989. Dama Ada, apart from her other wide and varied community involvements, was one of the founding members of VCOTA - a Board Member for many years and latterly an Honorary Member. During her long association with ACOTA and VCOTA she made an unparalleled contribution to raising public awareness of the needs of older people.

DIRECTOR'S REPORT

The last twelve months have seen some significant changes and developments both in the aged field and within VCOTA's operation.

The extent of its work continues to be limited by lack of resources. Whilst addressing current issues, the urgent need is for VCOTA to be proactive and not just reactive and at the same time recognising the specialised roles of other organisations and government.

The review of VCOTA's operation led by VCOTA'S Chairman, the Rev. Ray Cleary, has resulted in detailed priority areas establishing a clear framework for the future.

The areas selected were:

Policy Development Community Education Advocacy & Monitoring Membership & Services

Policy Development headed by Mrs Judy McKee (Vice Chairman of the Policy, Projects & Professional Services - PPPS - Sub Committee) will include Health, Accommodation, HACC, Complaints/Advocacy Services, Retirement Incomes and Resource Information. Access to adequate health services, community, home and personal support services, housing/accommodation and retirement incomes form the basis of life requirements for older people.

Community Education, led by Mr Steven Vasey (Board Member) will concentrate on a three year strategy including awareness and information with a particular focus on breaking down further misconceptions of ageing, ie. Affirmative Action. In addition, a training program will be developed

for workers in the field placing emphasis on the individual needs of older people and their right to be treated in a respectful and mature manner.

Mr Peter Wilson (Vice Chairman - Promotional Services) is focusing on Membership & Services that are of particular benefit to older individuals as members of VCOTA, as well as the identification of benefits of membership of organisations and groups. Apart from the financial support provided through the Victorian Government, this area also includes the generation of additional funds to assist with the cost of VCOTA's current operation as well as its future growth.

In order to keep members informed of VCOTA activities as well as to widen the community's awareness of VCOTA, it is essential that its visibility increases. Rev. Ray Cleary, VCOTA's Chairman, is addressing the areas of Advocacy & Monitoring. Not only does VCOTA need to cause change but to monitor the effectiveness of those changes, as well as existing services and resources.

As a result, 1990 will see the release of regular press releases, regular bi-monthly issues of VCOTA's News/Membership Update, and Quarterly Forums with the morning session addressing issues relevant to "workers" and the afternoon relevant to older people. Both are welcome at either session.

A Review Panel will meet regularly to monitor developments and respond to changes that require VCOTA's attention.

The matter of older people's "rights' - both to be informed and to participate in matters affecting their daily lives, are now recognised as an essential component of the aged field. VCOTA, along with other organisations and agencies, looks forward to contributing to this process and advocating strongly where changes need to occur.

The last twelve months have again presented exciting challenges for VCOTA. Somehow we manage to cover an enormous range of issues and tasks. This is only possible through the hard and committed work carried out by my staff and the tremendous support and involvement of Board Members. I express my sincere appreciation to all involved through the year, in particular to VCOTA's new Chairman, Rev. Ray Cleary, who has brought a new and dynamic approach to the organisation. His keen interest in VCOTA and those whom it represents, has set the scene for 1990 and the years ahead.

Finally, my special thanks to Bruce Walker, Hon. Treasurer for most of the 1980s, who is not standing again for the Board of Management. His devotion, particularly in the earlier years, resulted in VOOTA developing a financial operation in keeping with the changing times.

If the 1990s achieves the same or increased benefits for older people in a wide range of areas, as the 1980s, then the future will provide an even better environment for people in their retirement years.

<u>Australian Council On The Ageing</u> (ACOTA)

1989 saw the resignation of ACOTA's Chief Executive, Mr Cliff Picton, after almost 10 years of service. He has returned to the academic field, this time to LaTrobe University, as a Senior Lecturer in the School of Social Work.

A farewell dinner was arranged for Cliff in late October to coincide with ACOTA's AGM and Board of Staff meetings. A presentation of an oil painting was made to him in appreciation of his work by all those who had got to know and had worked closely with Cliff during his time at ACOTA.

At the Board Meeting after the AGM, VCOTA's Chairman, Rev. Ray Cleary, was appointed one of the three Vice Presidents of VCOTA. The Office Bearer are currently making plans for Mr Picton's replacement, but in the interim, Ms Rosemary Calder (Policy Officer) will be Acting Chief Executive.

Apart from ACOTA's ongoing work in the area of Retirement Incomes, Health, Housing, 1989 focused particularly on the issues of Age Discrimination, and the National Better Health Program and Polypharmacy.

Advisory & Counselling Service

The following has been written by Miss Shirley Ramsay, VCOTA's Social Worker for over 2 years.

The total number of calls for the year to this service was 2197 which is similar to last year's total of 2174. With the service still

operating on a half-time basis calls registered have again averaged around 17 per day. This is fewer than the actual number of calls received, reflecting the extent to which the service is stretched while still trying to maintain a quality personalised service. Many callers have needs which require quite an amount of time for discussion.

A comparison with our 1988 figure shows a lot of similarity in the types of enquiries received, reflecting perhaps, areas of involvement for which VCOTA is best known.

The most numerous enquiries have again been about resident funded retirement villages, pension matters and counselling on difficult situations involving older relatives.

Currently no other organisation appears to offer VCOTA's range of information about retirement villages, together with the opportunity to discuss their "pros" and "cons" in relation to other types of accommodation.

With the opening in November 1989 of four Department of Social Security special pension information services, such requests to VCOTA may well decrease. As yet however, these services are not well advertised and many callers have not heard of their existence. Again the most common need for advice comes from relatives' needs to dispose of an older person's property, and the effect this will have on that person's pension and taxation positions.

A further steady stream of enquiries has concerned independent living units (particularly from people renting privately), hostels and nursing homes, home equity conversion schemes and private health insurance.

The delay in the implementation of the State Government's home equity insurance scheme (in particular) has proved very disappointing for many people whose expectations were raised with the announcement about it in the August '89 Federal Budget. Many people are looking for small capital loans, against the equity of their homes, in order to replace a car, undertake repairs to their properties, or simply have a holiday.

The question of whether to take out/ retain private health insurance is another area of great concern to people who can ill afford it anyway. While a number of funds have made arrangements with some private hospitals to ensure coverage of the hospital bill (providing one's level of cover is sufficient), hidden costs remain in the form of medical charges above the schedule fee scales, and expensive pharmaceuticals for which there is quite inadequate coverage by health funds.

As indicated in previous reports, the Advisory & Counselling Service is not only a highly personalised one, but an important source of data on older people's needs and experiences.

For several months of the year, Mrs Margery Wilson again provided valuable assistance with the service in a voluntary capacity. She also undertook relieving work while the Social Worker was on leave, as did Ms Jennene Arnel. Their work has been much appreciated.

External Representation

VCOTA's representation on a range of organisations, working parties and committees continue to enable it to contribute to as well as be kept informed of developments on a range

of areas. These are in addition to the more informal liaison that is carried out by Board and staff members.

Aged Abuse Working Party Aged Care & Advisory Committee ACOTA Board of Directors Abbeyfield Society (Vic) Ltd Australian Association of Gerontology (membership of) DELTA HACC Advisory Committee Lincoln Institute Gerontology Course Advisory Committee MetTicket Advisory Group Ministry of Housing - Group Housing Assessment Panel Mount Royal Hospital Community Health Committee National Council of Women (membership of) Older Persons Consultative Council Senior Citizens Week Advisory Committee

Regional Councils On The Ageing (RCOTA)

At the end of 1989 VCOTAs one and only remaining RCOTA - the N.E. Metropolitan RCOTA decide to "go it alone".

Over recent years it had operated more and more independently of VCOTA, so the move to incorporate in their own right as the N.E. Metropolitan Older Persons Council seemed a sensible move. However links will be maintained by and with VCOTA as with any other member organisation.

In recent years, a range of new regional and local co-ordinating structures have developed throughout Victoria in both the community services and health fields, and it is now time for VCOTA to look at

different but meaningful ways of maintaining links with country Victoria in particular. This issue will be addressed in coming months.

FINANCE & MANAGEMENT

Whilst the Director is responsible for the day to day management of VCOTA, the Finance & Management Sub-Committee under the Chairman (Hon. Treas. Mr Bruce Walker) continued to monitor VCOTA's operation.

The operating deficit of \$62,851 is in the main due to an accounting procedure that covers actual Government Grant paid in 1989, whereas in the past, four quarterly payments had been covered, which over time had been paid in advance and accounted for in the audited statements.

In 1989 two full quarterly payments (\$23,750 each) for the July-September and October-December quarters were received with only \$15,000, being the balance of the 1988/89 year grant, received in the first half of 1989 out of a total of \$95,000. The 73,998 did include the 50% subsidy and administrative costs of the social worker's salary (half time).

VCOTA's operating on a calendar year and the Victorian Government on a calendar year has partly led to this procedure, but from 1990 onwards the actual amounts due in each quarter will be included.

In real terms this means that only \$62,500 out of a total annual grant of \$95,000 was actually received and recorded in the 1989 figure.

Whilst VCOTA's Government Grant has been held at \$95,000 for 4 years, it is hopeful that an improvement in the situation will occur pending negotiations on a three year agreement with Community Services Victoria.

A Bequest of \$81,886 assisted VCOTA's cashflow as well as enabling a number of capital items to be purchased ie. franking machine, filing system, binder and office chairs etc.

In 1989 it was decided to transfer proceeds from the Products Account (ie returns from insurance sales etc) under two headings: 1) proportion of salary costs; and 2) profit to VCOTA, the balance being allocated to the Advertising Account for promotional purposes.

Donations, for which VCOTA is most grateful however large or small, did drop in 1989 mainly due to a reduction in Trust grants.

Again membership income has continued to grow through the requirement for older persons availing themselves of VOOTA's commercial services to become members.

Increases in expenditure were within budget, including appropriate inflationary increases. Iocal travel includes payments for travel expenses for extra volunteers' time.

The increase in Audit Fee results from a revised and more detailed method of auditing introduced for the 1988 accounts.

During 1990 VCOTA proposes to recommend to its members that it "migrate" from registration under the Victorian Companies Code to the Associations Act which has been introduced for like organisations and does not include many of the

intrastate requirements relevant to large corporate bodies eg. BHP, Elders etc.

1989 could be described as the staff changeover year with 75% of the Director's staff being replaced in less than two months. Miss Lucy Vecchio (Administrative Assistant) was replaced by Ms Katherine Claridge; Miss Christine Munoz (Receptionist/Typist) by Mrs Mary Pinder and Mr John Hart's position (Public Relations Officer) replaced with the position of Research & Community Education Officer now held by Ms Karen Plaxton. Mrs Bunty Jackson (parttime Accounts Officer) joined the staff in July.

POLICY, PROJECTS & PROFESSIONAL SERVICES (PPPS)

The PPPS SubCommittee under the Chairmanship of Mrs Judy McKee has addressed a wide range of issues in the last 12 months. The monthly meeting agendas cover the broad areas: Community Services; Accommodation (including housing); Retirement Incomes; Health, Community Education/ Leisure, and other issues/projects.

The majority of work is carried out by VCOTA's professional staff, in particular the Director. The appointment of Ms Karen Plaxton to the position of Research & Community Education Officer in September 1989 has provided some valuable assistance in this area, in addition that carried out by the two first year Social Work students from Melbourne University, who were on placement with VCOTA from July to December, part-time.

VCOTA's continued representation on a number of external committees and other bodies has enabled it to contribute to and influence the development of a wide range of issues and services. (These are listed under the heading "External Representation" on the previous page.)

VCOTA's Health Issues Taskforce, convened by Mrs Pat Long, has researched the areas of pharmaceutical services, private health insurance, optometric and dental services amongst others. These issues along with others to be addressed this year, ie. access to county hospitals, the roles of Geriatric Assessment Teams, Hearing Services, District Nursing and Podiatry Services, will result in any necessary recommendations to the Board of Management for action.

The views of members will be sought via questionnaires to be included in VCOTA News or mailed to a random sample of members. This process will also be used for other issues relating to the broad agenda item referred to above.

In addition, two new "committees" are in the process of being established one for workers and the other made up of older people, which will be known as Reference Groups. These will provide an opportunity for both groups to be informed of issues being raised by the Older Persons Consultative Council, Home & Community Care Advisory Committee (in the process of being re-established), and the Aged Care Advisory Committee (nursing homes and hostels). In turn they will have the opportunity to assist VCOTA by contributing their views and/or concerns on these and other issues.

For some time VCOTA has been working to bring about changes to the Health Insurance Re-insurance Trust Account that would result in a fairer distribution of resources between Funds as well as for coverage of benefits by Health Insurance Funds for people 65 and over from day one. Mid 1989 saw the eventual passing of legislation to introduce these essential changes.

In late 1989, VCOTA took action in relation to the new Met Ticketing System in the interests of frailer older people who would find extreme difficulties in physically accessing ticket sales outlets and scratching tickets. VCOTA's letter to the Minister about this and other factors, contributed in part to the setting up of an Advisory Group to address these matters. Some changes have occurred and more are expected following further consultation with the Advisory Group.

In the area of Community Education, the Taskforce convened by Mr Steven Vasey, a number of booklets are being prepared covering information for older people on a wide range of services and resources. These include Accommodation/Housing; Transport; Community & Health Services; Leisure Activities etc. The revised edition of the Resident-Funded Retirement Villages Director is now available at \$5.00 plus postage. As details are now "on computer", updating will be simpler in future.

The recent action by the Municipal Association of Victoria (MAV) on behalf of Local Government in relation to funding of Home and Community Care (HACC) Services, particularly concerned VCOTA when threats were made to withdraw or

limit services to older people (as well as younger people with disabilities). The issues are extremely complex, and VCOTA is embarking on an independent fact-finding exercise to ascertain the real situation municipality by municipality so that VCOTA can take responsible action where necessary in the interests of consumers as well as service providers.

VCOTA has applied for a grant to establish and operate an Advocacy Service for Residents of Nursing Homes and Hostels from the Department of Community Services & Health in line with Federal Government's policy relating to residents' rights. VCOTA feels it is in an ideal position to run such a service in view of its existing Advocacy & Counselling Service.

Liaison with kindred organisations and Government Departments, especially the Older Persons Planning Office and WOOTA's direct involvement in the Older Persons Consultative Council, provide valuable opportunities to exchange information, and learn of developments thus enabling VCOTA to keep up-to-date with current situations in the aged field, as well as identifying gaps in services and issues that need addressing.

In 1990 VOOTA plans to introduce an Aged Issues & Services Clearing House, which will result in a 6 monthly publication entitled "VOOTA's Clearing House Update". Questionnaires will be sent to relevant "bodies" twice a year so that additional items, changes can be included.

The imminent release of the research project and its recommendations on

Abuse of Older People administered by the Public Advocates Office, will be an important contribution to the aged field.

Unfortunately time nor space allows for coverage of all the issues addressed by VCOTA during the year.

This core area of VCOTA's work continues to focus on the impact of services on individual older people and VCOTA's commitment to ensure that "all goods and services meet the individual needs of older people ..." as stated in its objectives.

PROMOTIONAL SERVICES

In May 1989 Mr Peter Wilson was appointed to the position of Vice Chairman (Promotional Services) and as such became the Chairman of the Promotional Services Subcommittee which oversees and assists in the development of VCOTA's services in this area.

The Promotional Services Division is responsible for the promotion of WOOTA, attracting new members and the provision of goods and services that are beneficial to older people and also bring a financial return to WOOTA to assist with revenue raising.

COTA Mature Outlook Insurance, underwritten by MLC continues to be the main product in this area resulting in increased income from commissions. The insurance service covers home, contents, personal valuables, motor vehicle and caravan.

Due to very high motor vehicle claims two changes were introduced in late 1989: a no claim bonus and 10% loading on premiums for people 70 years and over. The field of insurance for older people is becoming increasingly competitive and VOOTA is appreciative of the role that its insurance brokers (Minet Australia) play in negotiation with MLC to keep premiums and conditions at the most economically advantageous level for VCOTA members.

In spite of considerable advertising in the paper medium, the majority of new clients come to WOOTA as a result of referral through existing clients. WOOTA looks forward to this continuing.

The Financial & Investment Advisory Service staffed by Mr Andrew Cochrane from Bondmark continues to provide guidance and advice to a steady flow of new and existing members.

Interviews are mostly conducted in VCOTA's office with many being referred by VCOTA's social worker, particularly when plans involve the selling of a house and moving into a hostel, nursing home or special accommodation house.

VCOTA's Pre-Arranged Funeral Plan & the Real Estate Advisory Service are used from time to time, and provide options to members when needed or desired.

During 1989 VCOTA introduced a new range of products under the registered name of Dick Wick's Magnetic Pain Relief Products, which assist circulation, tension, pain relief, sleep inducement and relaxation. The products include magnetic-pillows, back, neck, knee, elbow, neck and insole supports to mention only a few. A range of these items are on display at VCOTA's office and demonstrations are arranged for groups/clubs on request.

VCOTA's Senior Citizens Awards Dinner Dance & Mini Expo will be taking place during the 1990 Senior Citizens Week activities which take place from March 25 to April 1st. Details of these have been included in VCOTA's News/Membership Update January/February edition.

VCOTA News/Membership Update unfortunately was not published regularly or as comprehensively as was planned during 1989 due to other demands. However the situation will be reversed in 1990 with editions being published bi-monthly.

As mentioned in the Directors' Report many plans are in place, relating to a membership drive, introduction of new products, and increased benefits to members arising out of the Review. Members will be advised of these via the VCOTA News.

DONATIONS (\$20 AND OVER)

	\$		\$
Mr F.R South M.L. Bissell P.L. Stephen Mr Bruce Walker Mr P. Wilson Misses R. & A. Skidmore J.D. Williams J.W. Baker R. & J. Cowling Mrs B. Fethers N.M. Sullivan Mrs M.L. Renison Mr & Mrs A. Pkezman Mrs I. Kleinhandler Mr Malton Mr A.H. Mouy G. & M. Brown M. Jordan Containers Packaging WCF Thomas Charitable I. & E. Kanscar J.D. Williams M.J. Milne D.R. Dooley	20.00 90.00 30.00 20.00 27.00 50.00 20.00 40.00 30.00 30.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00 20.00	W. & M. Fox Joe White Bequest Mr W.H. Wilcock R.E. Lipyker B. & J. Morriss T.R. Tuer Mr & Mrs E. Greatorex Mr & Mrs. H. Low Mr G.M. Andrews Mr & Mrs B.W. McDonald Cr. E. McDonald M.S. Hands Dame Marie Breen The Queens Fund Allendale Retirement Village Mr & Mrs D.C. Henderson Miss E.A. Marshall Mr J. Ayers Miss M. Morgan Mr R.H. Angel Mrs M. Sullivan Pethard Tarax Charitable Trust Amcor Staff Charities	20.00 300.00 100.00 20.00
M.J. Milne	20.00	Charitable Trust	300.00
D.A. Fry L.A. & E. Hill L.J. Deans J.G. Wilson M. & L. Bunce Mrs A.B. Heather Mr Persegati Muriel W. Wright L. & F. McNally	40.00 20.00 40.00 20.00 20.00 20.00 100.00 30.00 25.00	Fund Probus Women's Housing Association Victoria Mr R. Avard Mr J. Jennings Mrs C. Wozniak Mrs H Fohr J.C. Scott Mr & Mrs A Prezman	20.00
Mrs E.W. McCallum	45.00		

DIRECTORS' REPORT

Your Directors submit their report made in accordance with a Resolution of the Committee Members with respect to the Financial Statements of the council at 31st December, 1989.

COMMITTEE MEMBERS

The names of the Committee Members of the Victorian Council on the Ageing in office at the date of this report are:

Rev. R. Cleary

Mr. A. Cochrane

Mr. J. Crisp

Sr. M. Goode

Mr. E.L. Hart

Mrs. P. Long

Mrs. J. McKee

Miss Shirley Ramsay Mr. B. Walker

Mr. B. Walker

Mr. P. Wilson

Mrs. M. Wilson

Mr. S. Vasey

PRINCIPAL ACTIVITY

The principal activity of the Council in the course of the year ended 31st December, 1989, was generally to promote and assist the welfare and good of all ageing people in the State of Victoria. There has been no significant change in the nature of this activity during that period.

REVIEW OF OPERATIONS

The Council has continued to operate according to its objective under Memorandum and Articles of Association. The Council has continued to work in the interests of ageing people and improve their quality of life and quality of care.

RESULTS

The net result of operations was an operating deficit of \$62,851.

MEMBERS' BENEFITS

Since the end of the previous financial year no member of the Committee of the Council has received or become entitled to receive a benefit, by reason of a contract made by the Council with the Committee or with a firm of which he is a member or with a company in which he has a substantial financial interest except where arrangements have been made with Companies providing direct services for people through VCOTA living bureau other than E.L. Hart who received a consultancy fee to establish a new accounting system.

Signed on the 190h day of Fahry

By Resolution of the Committee

REV. R. CLEARY - CHAIRMAN

·.... MR. B. WALKER - HONORARY

TREASURER

Place: Melbourne

BALANCE SHEET AS AT 31ST DECEMBER, 1989

	NOTE	<u>1989</u> \$	1988
CURRENT ASSETS		7	•
Cash Receivables Inventories	4 5	72,490 16,361 2,578	24,156 30,303 3,281
TOTAL CURRENT ASSETS		91,429	57,740
NON CURRENT ASSETS			
Property, Plant and Equipment	6	3.0,386	32,918
TOTAL NON CURRENT ASSETS		30,386	32,918
TOTAL ASSETS		121,815	90,658
CURRENT LIABILITIES			10.605
Creditors and Borrowings Provisions	7 8	42,088 3,722	10,605
TOTAL CURRENT LIABILITIES		45,810	15,440
NON CURRENT LIABILITIES			
Creditors and Borrowings Provisions	7 8	22,395 1,703	54,691 10,582
TOTAL NON CURRENT LIABILITIES		24,098	65,273
TOTAL LIABILITIES		69,908	80,713
NET ASSETS		51,907	9,945
MEMBERS EQUITY			
Accumulated Surplus/(Losses) Reserves	9	40,314 11,593	(4,237) 14,182
		51,907	9,945

The accompanying Notes form part of these Accounts.

AS AT 31ST DECEMBER, 1989

	1989	<u>1988</u> \$
REVENUE		
State Government Grant and subsidy Donations Membership subscriptions Sale of Publications (Nett) Sale of Service Sponsorship Product - net profit	73,998 9,949 40,199 2,400 18,147 - 37,825 32,405 6,786 856	117,494 21,635 30,170 1,241 20,649 5,500 54,816 - 923 3,829
	222,565	256,257
EXPENDITURE		
Staffing		
Salaries Superannuation Insurance (Workcare & General) Leave provision Outside staff	140,605 7,411 2,437 (9,994) 6,249	112,421 5,161 4,253 3,174
Property		
Rent & Cleaning Rates and Taxes Depreciation Leasing cost - copier Maintenance Lights & Power	35,109 2,856 2,788 2,005 1,715 2,240	31,743 2,747 2,647 1,170 708 2,003
Conferences and Travel		
Council Meetings Local Travel Interstate Conference and Travel Vehicles - interest costs Amortisation of Motor Vehicle Vehicles other costs Catering	5,611 1,290 7,928 4,914 6,917 6,403	896 2,266 1,367 3,570 1,446 8,267 3,918
Administration		
Telephone & Postage Printing & Stationery Interest (Payable) Audit Fee	16,765 24,641 2,313 3,556	19,304 26,501 2,521 608

The accompanying notes form part of these Accounts.

AS AT 31ST DECEMBER, 1989

	NOTE	1989 \$	1988 \$
Other			
Outside publications Outside subscriptions Sundry Expenses		1,472 610 9,575	487 1,068 4,369
		285,416	242,615
Operating Surplus (Deficit) for y	rear	(62,851) ======	13,642 =====
Operating Surplus (Deficit)	2	(62,851)	13,642
Income Tax Attributable to Operating Surplus			
Operating Surplus/Deficit After Income Tax		(62,851)	13,642
Extraordinary items	3	107,402	7,951
Operating Surplus and extraording items after income tax	ary	44,551	21,593
Accumulated losses as at 1st January 1989		(4,237)	(40,790)
Aggregate of amounts transferred from Reserves	9		14,960
Accumulated surplus at the end of financial year	f the	40,314	(4,237) ======

The Accompanying Notes form part of these Accounts.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES

The following summary of significant accounting policies and definitions is provided to assist in the understanding of the Council's Financial Statements. The accounting policies generally follow the accounting standards issued by the Australian accounting bodies.

(a) General Basis of Accounting

The Financial Statements of the Council have been prepared in accordance with generally accepted accounting principles. They have been prepared on the basis of historical costs without adjustment for either changes in the general purchasing power of the dollar or changes in the value of specific assets.

(b) Depreciation

Depreciation on Fixed Assets is calculated on the straight line methods and is charged against revenue so as to provide for a write-down from cost to estimated residual value over the estimated life of the assets.

(c) Employee Benefits

Charges have been made in the Financial Statements for benefits accruing to employees in relation to annual leave and long service leave. Long service leave is accrued in respect of all employees after 5 years service at the levels prescribed by the relevant awards.

(d) Capitalisation of Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset are transferred to the Company are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period. Lease payments under operating leases are charged as expenses in the periods in which they are incurred.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	1989	1988
NOTE 2 - OPERATING PROFIT	·	
Operating profit has been determined after:		
a) Charging as expenses:		
Interest	2,313	2,521
Interest paid or payable to - Finance charges on finance leases	7,938	3,235
Depreciation of property, plant and equipment	2,788	2,647
Amortisation of capitalised lease assets	4,914	1,445
Auditor's remuneration - audit	3,556	608
Rental expense on operating leases	37,114	32,913
Transfers to provisions for: - Employee entitlements	(9,994)	3,174
b) Crediting as Income		
Interest	6,786	923
c) Operating Revenue		
Government Grant Donations Subscriptions Other	73,998 9,949 40,199 98,419	117,494 21,635 30,170 86,958
	222,565	256,257 =====

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	<u>1989</u> \$	1988 \$
NOTE 3 - EXTRAORDINARY ITEMS		
Capital profit on sale of motor vehicles	-	7,951
Loan Forgiven - Brotherhood of St Lawrence Bequest - State of Grace Louisa Green Employment Project Deficit Recovery of Reserve Funds	25,000 81,886 (391) 907	
	107,402	7,951
NOTE 4 - RECEIVABLES		
CURRENT		
Sundry Debtors and prepayments - Products - General and Other	2,695 13,666	11,484
	16,361	30,303
NOTE 5 _ INVENTORIES		
NOTE 5 - INVENTORIES		
Inventory - Health products	2,578	3,281
	2,578	3,281
NOTE 6 - PROPERTY, PLANT AND EQUIPMENT		
a) Furniture and Fittings - at cost Less Accumulated Depreciation	22,654 14,981	17,481 12,190
	7,673	5,291

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	1989 \$	<u>1988</u> \$
b) Leased plant and equipment- Capitalised present value	20 072	20 072
of lease payments	29,073	29,073
- Less Accumulated Amortisation	6,360	1,446
	22,713	27,627
NET WRITTEN DOWN VALUE	30,386	32,918
		=======================================
NOTE 7 - CREDITORS AND BORROWINGS		
CURRENT		
Sundry Creditors	37,637 4,451	7,039 3,566
Lease Liability		
	42,088	10,605
NON CURRENT		
Computer Loan	3,392	5,714 25,000
Brotherhood of St. Lawrence		
	3,392	30,714
Lease Liability	19,003	23,977
	22,395	54,691 =====
NOTE 8 - PROVISIONS		
CURRENT		
Provision for Annual leave	3,722 =====	
NON CURRENT		
Provision for Long Service Leave	1,703	

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	<u>1989</u> \$	<u>1988</u> \$
NOTE 9 - RESERVES		
General Reserve	11,593	14,182
Represented by:		Section and a section placed veryon annual
 (a) Region 14 (b) Fitness Leaders Project (c) Advertising Account (d) Nutrition Programme (e) Commonwealth Employment Project 	4,308 - 6,000 1,285	2,978 4,308 896 6,000
	11,593 =====	14,182 =====
Movements in Reserve		
Balance 1st January, 1989 Add Receipts Transfers to receivables	14,182 3,874 ———	24,569 14,983 709
	10,308	40,261
Less Payments Transfers to Accumulated Funds	1,285	11,119 14,960
Balance at 31st December, 1989	11,593	14,182 ======

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	1989 \$	1988 \$
(a) - REGION 14	Y	4
This is a grant received from the State Government to establish a pilot scheme to organise the needs of the aged on a regional basis. It was commenced in March, 1983. the main costs of the scheme are wages and administration costs		
Balance 1st January, 1989 Add Receipts during the year	2,978 	10 14,087
	2,978	14,097
Less payments during the year	2,978	11,119
Balance 31st December, 1989		2,978 =====
(b) - FITNESS LEADERS PROJECT		
Balance lst January, 1989 Add: Receipts	4,308	4,308
Less: Payments		-
Balance at 31st December, 1989	4,308	4,308
(c) - ADVERTISING ACCOUNT		
Balance lst January, 1989 Add: Receipts	896 22,444 23,340	896
<u>Less</u> : Payments	23,340	
Balance at 31st December, 1989	_	896 =====

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	<u>1989</u> \$	<u>1988</u> \$
(d) - NUTRITION PROGRAMME		
Balance 1st January, 1989 Add: Receipts during year	6,000	6,000
Less: Payments during the year	-	
Balance at 31st December, 1989	6,000	6,000
(e) - PROTECTION SEMINAR		
Balance 1st January, 1989 Add: Receipts during the year	1,285 1,285	
Less: Transfers to Accumulated Funds		
Balance at 31st December, 1989	1,285	_
(f) - PRODUCT ACCOUNT		
Revenue Less: Payments	87,624 33,123	76,338 3,251
Net Profit	54,501 =====	73,087 =====
Allocated as follows:-		
Advertising Account Revenue Account	16,676 37,825	18,270 54,817
	54,501 =====	73,087 =====

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

1989 \$ 1988 \$

NOTE 10 - CAPITAL AND LEASING COMMITMENTS

(a) Finance Leasing Commitments

Finance leases are capitalised in the accounts in accordance with the accounting policies detailed in Note 1(d).

Payable - not later than one year - later than one year but no	9,690	9,548
later than two years - later than two years but not	21,652	9,548
later than five years - later than five years - later than five years		21,926
Minimum lease payments	31,332	41,022
Less: future finance charges	7,878	13,480
Total Lease Liability	23,454	27,542 =====

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	NOTE	1989	1988
NOTE 11 - SOURCES AND APPLICATIONS OF FUNDS		Ş	Ş
SOURCES OF FUNDS			
Funds from Operations			
Inflow of Funds from operations Less: Outflow of funds from operation	ns	222,565 284,400	256,257 232,660
	11(a)	(61,835)	23,597
Increase in Liabilities			
Current Liabilities			
Creditors and Borrowings		56,493	
Non-Current Liabilities			
Creditors and Borrowings			18,649
Reduction in Assets			
Current Assets			
Cash Receivables Inventories		13,942 703	3,891
		14,645	3,891
Proceeds from - Property, Plant and Equipment - Bequest		81,886	14,577
		81,886	14,577
Total Sources of Funds		91,189	60,714

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

	1000	1000
	1989 \$	1988 \$
NOTE 11 - SOURCES AND APPLICATIONS OF FUNDS (CONTINUED)	·	·
APPLICATION OF FUNDS		
Increase in Assets		
Current Assets		
Cash Receivables Inventories	48,334	27,301 1,814
	48,334	9,115
Non-Current Assets		
Property, Plant and Equipment	5,171	29,803
Reduction in Liabilities		
Current Liabilities		
Creditors and Borrowings	And almost also deliver the second deliver the second	1,796
Non-Current Liabilities		
Creditors and Borrowings	31,779	
Employment Entitlements paid	5,905	_
Total Applications of Funds	91,189	60,714

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1989

$\frac{\texttt{NOTE 11 - SOURCES AND APPLICATION OF}}{\texttt{FUNDS (CONTINUED)}}$

a) Reconciliation of funds from Operations with Operating profit before tax:

Funds from Operations	(61,835)	23,597
Write-Back provisions for employee entitlements	4,097	_
Write-Back of Reserves	2,589	(2,688)
Less: Provision of employee	<u>(55,149</u>)	20,909
entitlements Depreciation Amortisation	2,788 4,914	3,174 2,647 1,446
	7,702	4,093
	(62,851) =====	13,642

STATEMENT BY DIRECTORS

In the opinion of the Directors:

- (a) the accompanying Profit and Loss Account of the Victorian Council on the Ageing is drawn up so as to give a true and fair view of the results of the Council for the year ended 31st December, 1989, and
- (b) the Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the Council as at 31st December, 1989.
- At the date of this report, there are reasonable grounds to believe that the Council is able to pay its debts as and when (C) they fall due.

Melbourne

242

1982 P. R. CLEARY - CHAIRMAN

WALKER - HONORARY TREASURER

AUDITORS' REPORT

To the Members of the VICTORIAN COUNCIL ON THE AGEING

In our opinion:

the accompanying Balance Sheet and Profit and Loss Account of the Council read in conjunction with the notes thereon are properly drawn up in accordance with the provisions of the Companies (Victoria) Code, and so as to give a true and fair view of:

- i) the state of affairs of the Council at 31st December, 1989 and of the results of the operations of the Council for the year ended on that date; and
- ii) the other matters required by section 269 of that Code to be dealt with in the Accounts;

and are in accordance with Australian Accounting Standards and applicable approved accounting standards.

DATED at Melbourne this 21 day of Ilrumy, 1990.

DUESBURYS

Chartered Accountants

Deer lon

Partner

BOARD OF MANAGEMENT



Standing:

Mr A. Cochrane, Mr S. Vasey, Miss S. Ramsay, Mrs M. Wilson, Mr E. Hart, Mrs P. Long, Mr P. Wilson

Seated:

Mrs J. McKee, Rev. R. Cleary, Mrs A Jacques, Sr. M. Goode (Not Present: Mr B. Walker)